



# UCREW SHADOWING PROGRAM

## About CREW Vancouver & UCREW

Commercial Real Estate Women (CREW) Vancouver is a non-profit association that seeks to influence the success of the commercial real estate industry by advancing the achievements of women. Our network provides members with leadership development opportunities; quality networking events; business development opportunities; profile and access to the annual Member Directory; and educational training. CREW Vancouver also provides a crucial link to the CREW Network, the industry's premier business networking organization across North America, with over 9,000 members.

University CREW Vancouver (UCREW) is an exclusive hub for university students in British Columbia that provides access to CREW's dynamic network of professionals and opportunities.

## Program Mission

The mission of the UCREW Shadowing Program is to support local undergraduate and graduate students in exploring career options in the Commercial Real Estate industry. The program matches future leaders (students) with experienced professionals (hosts) from within the CREW Vancouver membership base to accompany, observe, and meet with professionals in their workplaces. Students will make connections, learn about the realities of a career in commercial estate, and gain invaluable advice and insight.

## Qualifications

Undergraduate and graduate students presently enrolled in Lower Mainland institutions in concentrations leading to a career in the commercial real estate industry are encouraged to apply. Shadowing experiences are voluntary (unpaid) and are not tied to an academic program or institution.

## Timeline

The UCREW Shadowing Program runs for one day, during the second quarter of 2018. Shadowing applications will be accepted until January 31, 2018. A mandatory UCREW Shadowing Program orientation event will be held in February via a conference call.

## Applicant Commitment

The ideal shadowing relationship is one that exceeds fact-finding and delves into personal knowledge and experience. In many cases, young professionals have certain career goals, but do not have insight on realistic expectations of a career in the industry. Hosts are invaluable resources in helping to share their industry experiences. Ideally students will develop meaningful relationships with their hosts that will last beyond the timeline established here.

The UCREW Shadowing Program is a *student-led* program. It is designed to be successful with participation by the student who is required to lead most communication. Therefore, committing to the program will require the student to:

- ✓ Be Proactive – take initiative to make the first contact after the introduction;
- ✓ Be Eager – to learn and ask questions;
- ✓ Be Respectful – of your host's time and work environment;
- ✓ Have a Positive Attitude – you must seek out and be open to receiving feedback.

## Application Process

To participate in the 2018 UCREW Shadowing Program, please apply by submitting the following form to [joanne.chua@grosvenor.com](mailto:joanne.chua@grosvenor.com) by **January 31, 2018**. Space is limited and admittance is based on a first come, first served basis. If you are selected to participate in the 2018 UCREW Shadowing Program, you will be notified by email and invited to the launch call.



**UCREW SHADOWING PROGRAM  
STUDENT APPLICATION\***

*\*must be an undergraduate or graduate student in a concentration leading to a career in the commercial real estate industry.*

Name: \_\_\_\_\_

School: \_\_\_\_\_ Graduating Year: \_\_\_\_\_

Degree/Diploma: \_\_\_\_\_ Concentration(s)/Major(s): \_\_\_\_\_

Best Contact Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have any prior experience with any industry companies? Describe your role(s) or experience(s):

\_\_\_\_\_

Are you currently involved with any other industry/student organizations? Which one(s) and what is/are your role(s)?

\_\_\_\_\_

Please check off the top 3 industry sectors in which you would like to shadow. Please note that while CREW Vancouver will try to match you with a host from one of the sectors of your choice, it is not guaranteed.

- |                                                      |                                                        |
|------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Brokerage/Sales             | <input type="checkbox"/> Finance/Commercial Lending    |
| <input type="checkbox"/> Leasing                     | <input type="checkbox"/> Accounting                    |
| <input type="checkbox"/> Law                         | <input type="checkbox"/> Architecture                  |
| <input type="checkbox"/> Asset/Investment Management | <input type="checkbox"/> Planning                      |
| <input type="checkbox"/> Property Management         | <input type="checkbox"/> Recruitment/HR                |
| <input type="checkbox"/> Development                 | <input type="checkbox"/> Other (please specify): _____ |

What interests you about the above selected industry sectors?

\_\_\_\_\_

Why are you interested in the UCREW Shadowing Program? What do you hope to accomplish through the program?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To confirm your understanding of the commitment, requirements and expectations of the UCREW Shadowing Program, please indicate if you be able to fulfill the following commitments of the Program:

**UCREW Shadowing Program Commitments:**

**YES/NO**

- ✓ Attend Program launch call (to be held in February) \_\_\_\_\_
- ✓ Contact your host to arrange your shadowing day, once introduced \_\_\_\_\_
- ✓ Complete Program feedback surveys when received \_\_\_\_\_
- ✓ Be proactive in your participation within the Program \_\_\_\_\_

If you've answered "NO" to one of the commitments above, please explain why:

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The UCREW Shadowing Program is a *student-led* program. Please describe what this means to you:

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*Please return your completed application to [joanne.chua@grosvenor.com](mailto:joanne.chua@grosvenor.com) by **January 31, 2018***